Shopper Cards

The shopper card program is only available to departments that do not have a P-Card, purchases utilizing Federal Funds and for special circumstances.

The vendors listed below do not accept Purchase Orders and a P-Card/Shopper Card must be utilized.

Current P-Card/Shopper Card ONLY vendors:		
VENDOR NAME	VENDOR #	CONTRACT
ANNA'S KITCHEN	CALL	#001-19
RUFE SNOW LOCATION	PURCHASING	CATERING & FOOD RELATED SERVICES
BACK FORTY SMOKEHOUSE	3178	#001-19
		CATERING & FOOD RELATED SERVICES
CAMPFIRE GRILL TX KITCHEN	14613	#001-19
RUFE SNOW LOCATION		CATERING & FOOD RELATED SERVICES
CHUY'S	14619	#001-19
HALTOM CITY LOCATION		CATERING & FOOD RELATED SERVICES
JO-ANN FABRICS 13189	13189	GRAND PRAIRIE ISD
	13109	RFP #17-01
JOHNY CARINO'S	14643	#001-19
		CATERING & FOOD RELATED SERVICES
KROGER 3229	3229	FORT WORTH ISD
		#16-082-B
PANDA EXPRESS	CALL	#001-19
PRECINCT LINE RD LOCATION	PURCHASING	CATERING & FOOD RELATED SERVICES
PAPA JOHNS	16169	#001-19
HALTOM CITY LOCATION	1010)	CATERING & FOOD RELATED SERVICES
PAPA JOHNS	3691	#001-19
RUFE SNOW LOCATION		CATERING & FOOD RELATED SERVICES
PIZZA HUT	14554	#001-19
DENTON HWY/HALTOM CITY LOCATION		CATERING & FOOD RELATED SERVICES
PIZZA HUT	14554	#001-19
FORT WORTH BELKNAP LOCATION		CATERING & FOOD RELATED SERVICES
PIZZA HUT	14554	#001-19
*NORTH BEACH LOCATION * PIZZA HUT		CATERING & FOOD RELATED SERVICES #001-19
*PIPELINE RD/ HURST LOCATION *	14554	CATERING & FOOD RELATED SERVICES
PIZZA HUT	14554	#001-19
RUFE SNOW LOCATION		CATERING & FOOD RELATED SERVICES
SAN DIEGO TACO SHOP	16144	#001-19
RICHLAND HILLS LOCATION		CATERING & FOOD RELATED SERVICES
SONIC SONIC	14544	#001-19
HALTOM CITY LOCATION		CATERING & FOOD RELATED SERVICES
SONIC	14548	#001-19
RUFE SNOW LOCATION		CATERING & FOOD RELATED SERVICES
WALMART	25	GRAND PRAIRIE ISD
TARRANT COUNTY LOCATIONS ONLY		#17-01
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Shopper Cards

The department determines the need for a shopper card for the purchase A blanket purchase order is entered in Munis for the vendor (ONE LINE ONLY) Please inlude "Shopper Card Purchase" in vendor sourcing notes and the name of the person picking up the shopper card Purchase order is approved An email is sent out to the person needing the card letting them know it is availble for pickup at the Purchasing Dept. Shopper card is issued for 2 days to make purchase Shopper card, receipts and other documents are returned to the Purchasing Dept.

Shopper cards must be picked up at the Purchasing Department
3124 Carson St.
Haltom City, TX 76117
817-547-5629

Purchasing reconciles transaction and closes PO